

White City Water  
Improvement District  
Meeting of the  
Staff Planning /  
Board of Trustees

April 16, 2025

5:00 p.m.

# **WHITE CITY WATER IMPROVEMENT DISTRICT BOARD OF TRUSTEES**

999 East Galena Drive  
Sandy, Utah 84094  
Wednesday April 16, 2025  
5:00 P.M.

## **A G E N D A**

**This meeting will not have a virtual/electronic component. Those interested in participating will need to attend personally or make other arrangements.**

**Portions of the meetings may be closed for reasons allowed by statute. Motions relating to any of the items listed below, including final action, may be taken.**

### **5:00 p.m. – PLANNING MEETING**

**1. Call to Order and Determination of Quorum**

**2. Sunrise Engineering Report -- Cliff Linford**

- Work Release 2025-01 Poppy Ln-Galena to 9400 S
- General Engineering

**3. Manager Reports**

**Operations Manager Report**

- Discussion Regarding ADU's
- General Repair and Maintenance Update
- Water Use Report

**Assistant General Manager's Report**

- Newsletter Deadline – April 22, 2025
- Fraud Risk Assessment

**General Manager's Report**

- Legislative Report
- Newsletter Ideas
- Discussion of Policy and Procedure Manual section 3.16.2 Educational Training Reimbursement
- Resolution 2025-04-01-- Amending Chapter 1 of White City Water Improvement District's Policy and Procedure Manual

**4. Close Planning Meeting**

## **PUBLIC HEARING -- TIME CERTAIN 6:00 P.M**

5. Open Public Hearing re A RESOLUTION AMENDING CHAPTER 1 OF THE POLICY AND PROCEDURE MANUAL OF THE WHITE CITY WATER IMPROVEMENT DISTRICT REGARDING TRUSTEE COMPENSATION PURSUANT TO S.B. 50 PASSED BY THE 2025 UTAH LEGISLATURE AND SIGNED BY THE GOVERNOR. (Increasing yearly stipend from \$5,000 to \$7,500 to reflect inflation since 2007.)
6. Close Public Hearing

## **OPEN BOARD OF TRUSTEES MEETING**

1. Call to Order and Determination of Quorum
2. Public Comment

**Any person wishing to comment on non-public hearing matters or other water system issues, may do so by coming to the table and giving their name and address for the record. Comments should be limited to 3 minutes, unless additional time is granted by the Chair.**

3. Approval of Minutes of March 20, 2025
4. Accountant/Financial Report
  - Year to Date Report for March 2025
  - Approval of March 2025 Expenses
5. General Managers Report
  - Upcoming Conferences, Seminars & Meetings:
    - IMS -AWWA Annual Conference September 29-October 2, 2025
    - Utah Water Users Conference September 30, 2025 Davis Conf. Center
    - RWAU Fall Conference August 25- 27, 2025
    - Caselle Annual; Conference October 7-8, 2025
    - RWAU Spring Conference February 23-27, 2026, St. George
    - Utah Water Users Summit March 16-18, 2026, St. George
6. Discussion and Action RE: Sunrise Work Release 2025-01 Poppy Ln-Galena to 9400 S
7. Discussion and Action RE: Resolution 2025-04-01: A RESOLUTION AMENDING CHAPTER 1 OF THE POLICY AND PROCEDURE MANUAL OF THE WHITE CITY WATER IMPROVEMENT DISTRICT REGARDING TRUSTEE COMPENSATION PURSUANT TO S.B. 50 PASSED BY THE 2025 UTAH LEGISLATURE AND SIGNED BY THE GOVERNOR
8. Closed Sessions, if needed as allowed under Utah Code Ann. 52-4-205
  - A. Discussion of the Character, Professional Competence or Physical or Mental Health of an Individual. (Utah Code Ann. 52-4-205)
  - B. Strategy sessions to discuss pending or reasonably imminent litigation. (Utah Code Ann. 52-

4-205)

- C. Strategy sessions to discuss the purchase, exchange, or lease of real property. (Utah Code Ann. 52-4-205)
- D. Discussion regarding deployment of security, personnel, devices, or systems; and (Utah Code Ann. 52-4-205)
- E. Investigative proceedings regarding allegations of criminal misconduct. (Utah Code Ann. 52-4-205)

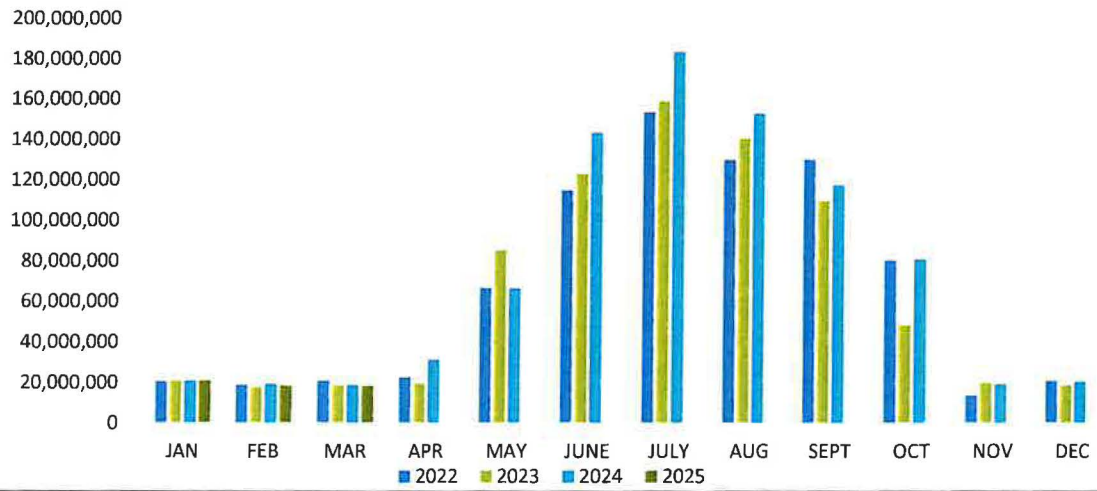
9. Water System Issues

10. Suggested Items for Future Board Meetings.

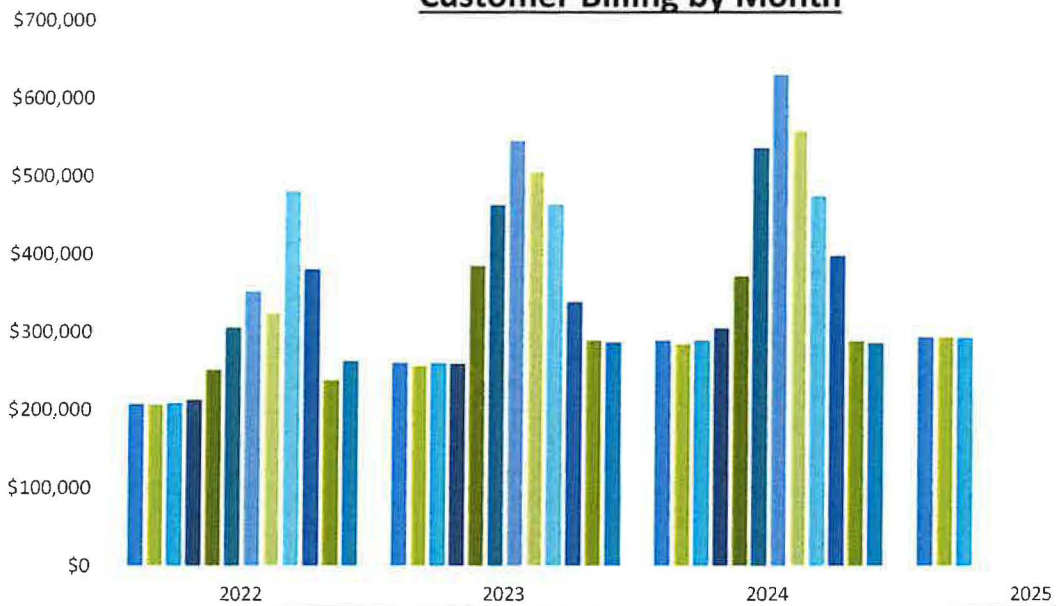
11. Adjourn



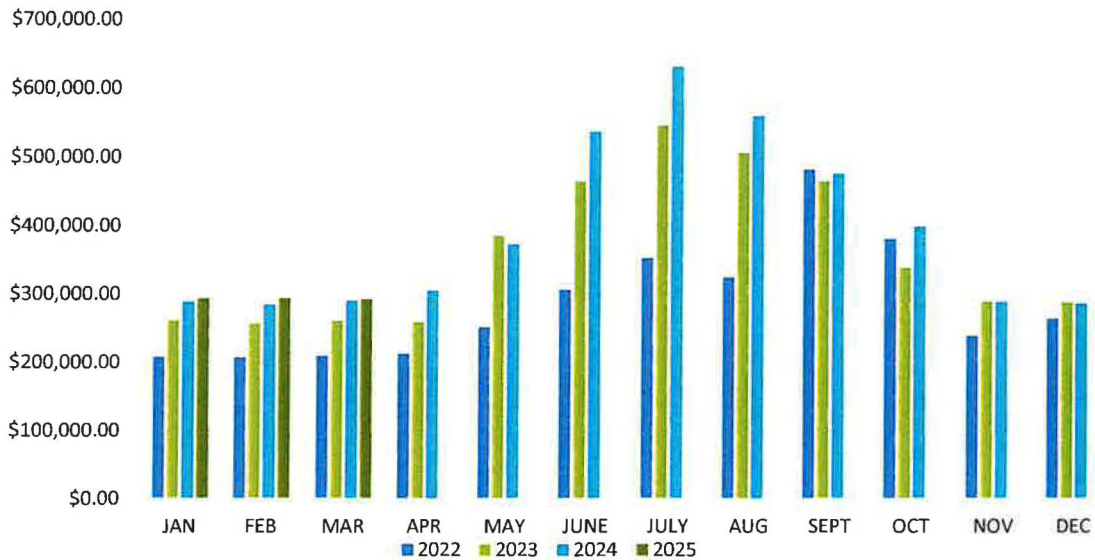
### Customer Usage by Year (Gallons)



### Customer Billing by Month



### Customer Billing by Year



**WORK RELEASE 2025 - 01**

**Poppy Lane – Galena to 9400 South**

WHITE CITY WATER IMPROVEMENT DISTRICT  
999 E. Galena Drive  
Sandy, UT 84094

EXECUTION AND EFFECTIVE DATE

This Work Release No. 2025-01 has been executed by the duly authorized representatives of the parties and shall be effective as of the date of execution by OWNER.

ENGINEER

SUNRISE ENGINEERING, INC.

By:  \_\_\_\_\_

Name: Cliff Linford

Title: Principal, Vice President

Date: 4/03/2025

OWNER

WHITE CITY WATER IMPROVEMENT  
DISTRICT

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**WORK RELEASE NO. 2025-01**

**Poppy Lane – Galena to 9400 South**

This Work Release is entered into by and between WHITE CITY WATER IMPROVEMENT DISTRICT (OWNER) and SUNRISE ENGINEERING, LLC. (ENGINEER).

**RECITAL**

Pursuant to Article 1 of the Agreement for Engineering and Technical Services, dated September 9th, 2010, hereinafter referred to as the “Agreement”, OWNER and ENGINEER desire to identify certain work and service to be performed by ENGINEER pursuant to the Agreement. OWNER intends to retain general engineering services hereinafter referred to as “Project” and for which ENGINEER agrees to perform various professional engineering services.

**PROJECT UNDERSTANDING**

WCWID desires replace the existing 6” water line with an 8” water line on Poppy Lane from Galena Drive to 9400 South. The approximate distance is 2,800 Lineal Feet. Previously SE designed the water line replacement on Poppy Lane from Galena Drive to Onyx Lane (950 Lineal Feet). This Scope of work will incorporate the previous design and the current design into a single plan set for construction.

**ARTICLES**

It is therefore agreed the ENGINEER will perform the following:

**ARTICLE 1. SCOPE OF WORK**

ENGINEER shall provide complete consulting services as hereinafter described, and which are necessary and associated with the Project within generally accepted standards. The scope of services for this project includes approximately 1850 linear feet of new 8” along Poppy Lane from Onyx to 9400 South. The scope also includes incorporating the previous design of Poppy Lane from Galena Drive to Onyx Lane (950 Linear Feet) into a single plan set. The engineering scope will include providing survey, design/construction documents and post design services as further described in the sections below:

**Phase 0001 – Preliminary Engineering**

**Task 001 Field Survey:** SE will perform a topographic field survey and right-of-way line work along with base mapping. Field survey will include hard scape features (asphalt, curb, sidewalk), utilities within the street right-of-way such as: water valves, water meters, fire hydrants, sewer manhole rims, sewer inverts, power poles, gas meters, communication/phone structures, storm drain structures and inverts, etc.

**Task 002 Base Mapping:** SE will prepare a base map of the project limits using the information gathered in the field survey task shown above, GIS information, existing utility mapping, County parcel information and existing aerial photography. This base map will show existing property lines, rights-of-way, utilities, and existing surface improvements. This information will be used to

prepare the design and construction documents described below.

**Task 003 Utility Coordination/Permitting:** SE will identify existing utility conditions around the project area. This shall include identifying known existing utilities and as-built information (wet and dry utility providers). This information will be used to help identify potential conflict areas in design and construction.

#### **Phase 0002 – Design/Construction Documents**

**Task 001 Construction Drawings:** SE will design and prepare construction documents. The design will be submitted and reviewed at three (2) stages: 50%, and 90%. These plans are anticipated to include:

1. Cover Sheet
2. Legend, Index & Notes
3. Water Plan/Profile Sheets
4. Detail Sheets

All plan submittals will consist of a plan set in PDF format.

**Task 002 Technical Specifications:** This task includes preparing Technical Specifications for the 90% and 100% (Final) submittals. These specifications will be included in the Districts Bid Documents (General Conditions, Instructions to Bidders, Contract Form, Bond Forms).

**Task 003 Cost Estimates:** This task includes preparing an Engineer's Preliminary Opinion of Probable Costs for the 50%, and 100% (Final) submittals.

**Task 004 QA/QC:** This task will be for quality control. At SE we have a company-wide Quality Control Plan for all deliverables. Our QC Plan requires the checking and reviewing of all documents and supporting data in their final format before they are submitted to the Client. The construction documents will be reviewed by a qualified individual other than the originator to ensure a high level of quality to ensure that the plans are accurate, concise, and clearly convey the intent to the contractor(s).

**Task 005 Project Management, Meetings & Coordination:** This task includes the overall project management, administration, milestone meetings and coordination of the project. Meetings will include an initial kick-off meeting (1) and review/comment resolution meetings following 50%, 90% and 100% (Final) Plans submittals, for a total of three (3) review meetings with District staff (4 meetings total). One of these meetings may include a field walk with the District.

## **ARTICLE 2. ADDITIONAL ENGINEERING SERVICES PHASE**

Additional work requested by OWNER will be performed by ENGINEER at rates shown on Exhibits B. ENGINEER shall submit monthly-itemized billings for this work, which shall be due and payable within 30 calendar days received thereof by OWNER.

## **ARTICLE 3. COMPENSATION**

OWNER agrees to compensate ENGINEER for all services described under this Work Release at the hourly rates shown on Exhibit A. The budget numbers for each phase are shown in Exhibit B. OWNER understands that the amounts listed in Exhibit B are budget amounts and that the work under a particular item may exceed the budgeted amount. However, the total compensation shall not exceed the total amount of **Thirty-Six Thousand Dollars Two Hundred Dollars. (\$36,200)** ENGINEER will submit monthly billings for this work, which will be due and payable within thirty (30) calendar days of receipt thereof by OWNER.

## **ARTICLE 4. INVOICING**

Instructions and invoices submitted pursuant to this Work Release shall be sent to:

WHITE CITY WATER IMPROVEMENT DISTRICT  
999 E. GALENA DRIVE  
SANDY, UT 84094

## **ARTICLE 5. WARRANTY AND LIABILITY**

General Services. Performed by ENGINEER within the limits prescribed by this Agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other warranty or representation, either expressed or implied, is included or intended under this Agreement.

# **SUNRISE ENGINEERING**

## **FEE SCHEDULE EXHIBIT A**

### **SUNRISE ENGINEERING**

#### **FEE SCHEDULE\***

<b>Labor Code</b>	<b>Work Classification</b>	<b>Hourly Rate</b>	<b>Labor Code</b>	<b>Work Classification</b>	<b>Hourly Rate</b>
51	Administrative I	\$62	403	CAD Drafter/Designer III	\$129
52	Administrative II	\$82	404	CAD Drafter/Designer IV	\$145
53	Administrative III	\$105	405	CAD Drafter/Designer V	\$161
54	Administrative IV	\$129	500	Funding Specialist	\$156
91	PI Specialist I	\$113	510	Plan Reviewer	\$145
92	PI Specialist II	\$124	511	Building Inspector I	\$86
93	PI Specialist III	\$135	512	Building Inspector II	\$100
94	PI Specialist IV	\$147	513	Building Inspector III	\$125
95	PI Manager	\$158	514	Building Official	\$180
96	PI Director	\$170	601	GIS Technician	\$90
100	Engineer Student Intern	\$110	602	GIS Senior Technician	\$110
101	Engineer Intern (EIT) I	\$125	611	GIS Analyst	\$135
102	Engineer Intern (EIT) II	\$139	613	GIS Senior Analyst	\$165
103	Engineer Intern (EIT) III	\$154	614	GIS Developer	\$175
104	Engineer III	\$168	615	GIS Team Lead	\$180
105	Engineer IV	\$182	701	Planner I	\$117
106	Engineer V	\$196	702	Planner II	\$135
107	Senior Engineer	\$239	703	Planner III	\$146
108	Engineer VI	\$210	704	Planner IV	\$161
109	Engineer VII	\$225	705	Planner V	\$179
110	Principal Engineer	\$249	706	Planning Manager	\$199
301	Engineering Tech I	\$95	711	Project Manager I	\$157
302	Engineering Tech II	\$109	712	Project Manager II	\$168
303	Engineering Tech III	\$127	713	Project Manager III	\$180
304	Engineering Tech IV	\$142	714	Project Manager IV	\$191
305	Engineering Tech V	\$158	715	Project Manager V	\$199
350	Construction Observer V	\$182	921	Survey Tech	\$99
351	Construction Observer I	\$105	930	Survey CAD Tech	\$139
352	Construction Observer II	\$127	940	Survey Manager	\$188
353	Construction Observer III	\$140	945	Registered Surveyor	\$203
354	Construction Observer IV	\$161	950	Principal Surveyor	\$225
401	CAD Drafter I	\$98	955	One Man Survey Crew	\$165
402	CAD Drafter II	\$117			

#### **REIMBURSABLE EXPENSE SCHEDULE\***

<b>Expense</b>	<b>Rate</b>
Mileage	\$0.67/Mile
Per Diem	\$59/Day
Field Vehicle (On-Site)	\$250/Day
UTV (On-Site)	\$200/Day
Nuclear Density Gauge	\$150/Day

\*Fees automatically change after the beginning of each year and are subject to change on other occasions.

\*Subconsultant and other direct expenses will be invoiced as cost incurred plus 15% handling fee.

\*A convenience fee of 4% will be applied to all payments made with a credit card.

Sunrise Base 02-2025



### Fees Summary

\*T&M (Time and Materials) Not to Exceed is a budgeted amount that will not be exceeded without Client approval and does not guarantee the tasks will be completed within this amount.

[illegible]

# Fraud Risk Assessment

Continued

\*Total Points Earned: 375 /395 \*Risk Level: Very Low Low Moderate High Very High  
> 355 316-355 276-315 200-275 < 200

	Yes	Pts
1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?	X	200
2. Does the entity have governing body adopted written policies in the following areas:		
a. Conflict of interest?	X	5
b. Procurement?	X	5
c. Ethical behavior?	X	5
d. Reporting fraud and abuse?	X	5
e. Travel?	X	5
f. Credit/Purchasing cards (where applicable)?	X	5
g. Personal use of entity assets?	X	5
h. IT and computer security?	X	5
i. Cash receipting and deposits?	X	5
3. Does the entity have a licensed or certified (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO) expert as part of its management team?	X	20
a. Do any members of the management team have at least a bachelor's degree in accounting?	X	10
4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?	X	20
5. Have all governing body members completed entity specific (District Board Member Training for local/special service districts & interlocal entities, Introductory Training for Municipal Officials for cities & towns, etc.) online training ( <a href="http://training.auditor.utah.gov">training.auditor.utah.gov</a> ) within four years of term appointment/election date?	X	20
6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?	X	20
7. Does the entity have or promote a fraud hotline?	X	20
8. Does the entity have a formal internal audit function?		20
9. Does the entity have a formal audit committee?	X	20

\*Entity Name: White City Water Improvement District

\*Completed for Fiscal Year Ending: FY 2025 \*Completion Date: 04/05/2025

\*CAO Name: Paulina Flint \*CFO Name: David Sanderson

\*CAO Signature: \_\_\_\_\_ \*CFO Signature: David Sanderson  
Digitally signed by David Sanderson  
Date: 2025.03.31 10:52:19 -06'00'

\*Required



# Basic Separation of Duties

See the following page for instructions and definitions.

	Yes	No	MC*	N/A
1. Does the entity have a board chair, clerk, and treasurer who are three separate people?	X			
2. Are all the people who are able to receive cash or check payments different from all of the people who are able to make general ledger entries?	X			
3. Are all the people who are able to collect cash or check payments different from all the people who are able to adjust customer accounts? If no customer accounts, check "N/A".	X			
4. Are all the people who have access to blank checks different from those who are authorized signers?	X			
5. Does someone other than the clerk and treasurer reconcile all bank accounts OR are original bank statements reviewed by a person other than the clerk to detect unauthorized disbursements?	X			
6. Does someone other than the clerk review periodic reports of all general ledger accounts to identify unauthorized payments recorded in those accounts?	X			
7. Are original credit/purchase card statements received directly from the card company by someone other than the card holder? If no credit/purchase cards, check "N/A".	X			
8. Does someone other than the credit/purchase card holder ensure that all card purchases are supported with receipts or other supporting documentation? If no credit/purchase cards, check "N/A".	X			
9. Does someone who is not a subordinate of the credit/purchase card holder review all card purchases for appropriateness (including the chief administrative officer and board members if they have a card)? If no credit/purchase cards, check "N/A".	X			
10. Does the person who authorizes payment for goods or services, who is not the clerk, verify the receipt of goods or services?	X			
11. Does someone authorize payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	X			
12. Does someone review all payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	X			

\* MC = Mitigating Control

**White City Water Improvement District  
Planning Committee Meeting  
District Office  
999 Galena Drive  
Sandy, Utah**

**Thursday, March 20, 2025**

**Members**

**Present:** Paulina Flint, Chair; Bob Johansen, Vice Chair; Garry True, Treasurer; Christy Seiger-Webster, Clerk; Cody Cutler

**Others**

**Present** Paul Ashton, Sue Dean,, Ryan Johnson, James Lucas

**PLANNING COMMITTEE MEETING 6:30 P.M**

1. **Call to Order and Determination of Quorum** The Planning Committee meeting of the White City Water Improvement District Board of Trustees was called to order by Chair Paulina Flint at 6:30 p.m. on Thursday, March 20, 2025. It was determined a quorum was present.
2. **Sunrise Engineering Report - Cliff Linford**
  - Status of Water Rates for Water Systems - Cliff distributed the Residential Rate Comparison Report for 2024 which includes water rates and property tax information for those entities charging property tax as part of their budget. Cliff reviewed the information and the Board discussed details of the report. Other entities rates were reviewed, and tiers were also discussed. Paulina suggested some changes be made to the report.
  - Work Release- Poppy Ln Onyx to 9400 South - Cliff noted this work release is in process for the April meeting. He stated we have quite a bit of budget left on the Highland Drive Project. Should he terminate that Work Release, and bring a new one for next month on Poppy Lane ? After discussion, **it was moved by Mr. True, seconded by Mr. Johansen the Highland Drive Work Release be cancelled and Cliff prepare a new work release for Poppy Lane. The motion was approved with the following vote: Messrs. True, Johansen and Cutler, aye; Ms. Seiger-Webster and Flint, aye.** James will reach out to Chad Anderson White City Community engineer to let him know about the Poppy to 9400 South Project.
  - General Engineering - Cliff continues to look at past project costs and mapping **It was moved by Mr. True, seconded by Ms. Seiger-Webster the Sunrise Engineering Report be accepted. The motion was approved with the following vote: Messrs. True, Cutler and Johansen aye; Ms. Seiger-Webster and Flint, aye.**

Planning Committee  
Thursday, March 20, 2025

3. Manager Reports  
**Operations Manager**

James reported we produced 26.7 M gallons, billed for 18.4M in February, leaving 8.3M unaccounted for, with 7 M in storage. He noted Sandy City needs to notify us of fires in our area. Paulina will email the Sandy Fire Chief that James will be reaching out. Garry stated staff are doing a great job in reducing breaks and water leaks.

- General Repair and Maintenance Update - James reviewed long side on Crocus main line on Diamond, long service on Buddlea, repair on New England. There is work being done on 106. James will let them know they need to have an agreement with the MSD before they begin work.
- Quarter 1 UCMr5 Sample Report - James advised test results are back. Samples were taken at Wells 8 and 9, with results lower than the reporting limits. There are issues with their reporting which are under review. Costs were discussed.
- Backflow Assembly Discussion - James stated this item is tabled for now. He is working on scheduling his preferred vendor for tank cleaning this fall. James also stated they have completed the capital improvement meters for 2024 and have ordered 500 meters for next year. **It was moved by Mr. True, seconded by Ms. Seiger-Webster the Operations Manager Report be accepted. The motion was approved with the following vote: Messrs. Cutler, True and Johansen, aye; Ms. Seiger-Webster and Flint, aye.**

**Assistant General Manager Report**

- Newsletter Deadline - March 27, 2025 - Ryan stated The deadline for input to the newsletter is March 27. Please forward suggestions to Ryan or Paul.
- Yoppify Demo - Ryan stated Yoppify is a notification system similar to Code Red which is staffed by former Jordan Valley Water employees. Yoppify uses our billing software to notify residents of important issues. Paulina stated residents are not reading the newsletter and are not informed about Code Red. Perhaps we should have a mail in to residents when there is a notice of some kind. Ryan would like to schedule a time for a presentation to the Board about this system and how it can be utilized. Paul will check if there is a contract in place with Code Red,
- Travel Per Diem Update - Ryan advised the State has updated the per diem rate for Board members from \$47.00 to \$56.00.
- Bulk Capital Improvement Meter Purchase - Meters replacements are going well and 500 meters have been ordered for 2025.

**It was moved by Mr. Johansen, seconded by Ms. Seiger-Webster the Assistant General Manager Report be accepted. The motion was approved with the following vote: Ms. Flint and Seiger-Webster, aye; Messrs. Johansen, Cutler and True, aye.**  
White City Water Improvement District

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Planning Committee  
Thursday, March 20, 2025

### **General Manager Report**

#### **Legislative Report and Discussion on Board Compensation -**

Paul stated the Legislative Session is over, and we did fairly well. 235 bills passed. He will get a summary from LeGrand after the Governor's signature time. The UASD Report was distributed and briefly discussed. Paul said most bills we supported passed, those we opposed were amended or died. He touched on a few bills of concern. HB64, dealing with bonding for employees; Fluoride bill passed outlawing Fluoride in public water systems, The Governor says he will sign it; HB274 - a water tax; SB 314, on board compensation passed, increasing to \$7,500 annually, which the Board discussed. The District needs to update the Policy Manual on compensation. There was a bill on document retention - we need update our policy to provide for annual review and employee training. Mark Anderson is preparing a template.

Newsletter Ideas - Back flow letters will go out April 1 and other information will be included in the newsletter. Christie suggested small items be included in the newsletter regarding the District's preparedness for an emergency.

The District also needs to update employee emergency training.,

**It was moved by Mr. True, seconded by Mr. Cutler th General Manager Report be accepted. The motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs Cutler, True and Johansen, aye.**

4. Close Planning Meeting - The meeting was closed.

To Do  
White City Water Improvement District  
Planning Committee  
Thursday, March 20, 2025

1. Cliff will make some changes to the Water Rates Comparison Report as suggested by Paulina. -- COMPLETED
2. Cliff will cancel the Highland Drive Project Work Release and bring a new Work Release for Poppy Lane - Onyx Project to the April Board meeting. – COMPLETED
3. James will contact Chad Anderson, White City engineer, to inform him of the Poppy Lane Project. – IN PROCESS
4. Cliff will continue to look at past project costs and mapping. – IN PROCESS
5. Paulina will e-mail the Sandy Fire Chief, advising him that James will reach out to him regarding notification of the District of fires in our area. -- IN PROCESS
6. James will notify contractors working in our area they need an agreement with the MSD before their work begins. -- ONGOING
7. Backflow discussion tabled on March agenda -- COMPLETED
8. Status report on Tank cleaning – IN PROCESS
9. Ryan will schedule a demonstration by Yoppify of their program and software. – IN PROCESS
10. Paul will check on if we have a contract with Code Red. -- COMPLETED
11. Policy Manual Update regarding Board Compensation to be prepared for board approval. -- COMPLETED
12. Paul will get a copy of LeGrand's final legislative summary after Governor's Signature time. -- COMPLETED
13. Policy manual update to provide for annual review and emergency training for employees. Mark Anderson is preparing a template – IN PROCESS
14. Look at document retention policy for possible Update. – IN PROCESS

OPEN BOARD OF TRUSTEES MEETING

**WHITE CITY WATER IMPROVEMENT DISTRICT  
BOARD OF TRUSTEES**

**District Office  
999 Galena Drive  
Sandy, Utah  
6:30 P.M.**

**Thursday, March 20, 2025**

Minutes

Members

Present: Paulina Flint, Chair; Bob Johansen, Vice Chair; Larry True, Treasurer; Christy Seiger-Webster, Clerk; Andy Cutler

**DRAFT**

Others

Present Paul Ashton, Sue Dean, Ryan Johnson, Dave Sanderson

1. Call to Order and Determination of Quorum -

The regular meeting of the White City Water Improvement District Board of Trustees was called to order by Chair Paulina Flint at 7:20pm on Thursday, March 20, 2025 at the District Office. It was determined a quorum was present.

2 - Public Comment -

It was reported that no public comment has been received in writing, in person or electronically, and no public representatives were present.

3 Approval of Minutes of February 19, 2025

After review, **It was moved by Ms. Seiger-Webster, seconded by Mr. Johansen, the minutes of the Board of Trustees meeting of February 19, 2025 be approved. The motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs. Johansen, True and Cutler, aye.**

4. Accountant/Financial Report

Year to Date Report for February, 2025 - Dave Sanderson reported 2024 year end book has been closed out for year end. We did a lot of projects last year and everything is in order. Reports have been filed on time. Details of the financial statements were discussed. Arbitrage on bond funds was explained and discussed. Mr. Sanderson was asked to send a letter extending his contract for a period of 3 years for approval.



It was noted we are in the first year of a 3 year contract with the auditors. **It was moved by Mr. True, seconded by Ms. Seiger-Webster the Year to Date Report for February, 2025 be accepted. The motion was approved with the following vote: Messrs. Cutler, True and Johansen, aye; Ms. Flint and Seiger-Webster, aye.**

Approval of February, 2025 Expenses -

After review, **it was moved by Mr. True, seconded by Ms. Seiger-Webster the February, 2025 Expenses be approved. The motion was approved with the following vote: Ms. Flint and Seiger-Webster, aye; Messrs. Cutler, Johansen and True, aye.**

5. General Manager's Report

**DRAFT**

Upcoming Conferences, Seminars and Meetings

Mr. Ashton stated Upcoming meetings are listed on the meeting agenda.

- IMS - AIWA Annual Conference - September 29 - October 2 -
- RWAU Fall Conference - August 227, 2025
- RWAU Spring Conference - February 23 - 26m 2026

We don't have information on these meetings at this point. Utah Water Users is not yet scheduled. **It was moved by Mr. Johansen, seconded by Mr. True the General Manager Report be accepted. The motion was approved with the following vote: Ms. Flint and Seiger-Webster, aye; Messrs. Johansen, Cutler and True, aye.**

**It was moved by Mr.: True, seconded by Mr. Johansen the Board move into Closed Session to discuss Personnel Issues. The motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs. True, Cutler and Johansen aye.** The Closed Session began at 7:38 p.m. Those present during the Closed Session include: Paulina Flint, Bob Johansen, Cody Cutler, Garry True, Christy Seiger-Webster, Paul Ashton and Sue Dean.

I, Paulina Flint, Chair of the White City Water Improvement District Board of Trustees, hereby certify that on Thursday, March 20, 2025 the Board moved into Closed Session to discuss Personnel Issues and no other decisions or actions were taken at that time.

Paulina Flint, Chair

The Closed Session was not recorded, and no minutes were taken.

**It was moved by Mr. True, seconded by Mr. Johansen the Closed Session adjourn, and the regular Board meeting reconvene. The motion was approved with the following**

**vote: Messrs. True, Johansen, Cutler and True, aye; Ms. Flint and Seiger-Webster, aye.**  
**The Closed Session adjourned at 7:45 p.m.**

After discussion in Closed Session, **It was moved by Mr. True, seconded by Mr. Johansen a public hearing be placed on the April Board meeting agenda for discussion of Board Compensation. The motion was approved with the following vote: Messrs. True, Cutler and Johansen, aye; Ms. Flint and Seiger-Webster, aye.**

White City Water Improvement District  
Board of Trustees  
Thursday, March 20, 2025

-3-

6. Closed Session (if necessary) as allowed under (Utah Cod52-4-205)
- A.. Discussion on the Character, Professional Competence or Physical or Mental Health of an individual. (Utah Code Ann. 52-4-295)
  - B. Strategy Session to discuss pending or reasonably imminent litigation (Utah Code 52-4-295)
  - C. Strategy Session to Discuss the purchase, lease or exchange of real property (Utah Code 52-4-205)
  - D, Discussion regarding deployment of security personnel, devices or systems and (Under Utah Code 52-4-295)
  - E. Investigative proceedings regarding alleged criminal misconduct. (Utah Code 52-4-295)

7, Water System Issues -

There were no additional Water System issues for discussion.

8. Suggested Items for Future Board Meetings

Retreat to be scheduled after completion of the Poppy Project.

9. Adjourn

**It was moved by Mr. Johansen, the meeting adjourn.**

Respectfully submitted,

Approved:

Susan A. Dean, Secretary

Paulina F. Flint, Chair



To Do's  
White City Water Improvement District  
Board of Trustees  
Thursday, March 20, 2025

1. Dave Sanderson will prepare a letter to extend his contract for 3 years for the April Board meeting. – **IN PROCESS**
2. Public Hearing scheduled for April Board meeting agenda to discuss Board Compensation. -- **COMPLETED**
3. Suggested items for future Board meetings:

Retreat to be scheduled for after completion of Poppy Lane Project.

WHITE CITY WATER (DISTRICT)  
BALANCE SHEET  
MARCH 31, 2025

FUND 51

ASSETS

51-1111	CASH - US BANK CHECKING ACCT	87,308.26
51-1113	XPRESS BILL PAY CLEARING	44,449.28
51-1120	CASH CLEARING - UTILITIES	( 2,388.27)
51-1131	PETTY CASH	150.00
51-1153	PTIF #5822 RW FUND	22,235.32
51-1155	PTIF #5507 -- OPERATING FUND	1,710,071.55
51-1156	PTIF #1454 CAPITAL RESERVE	806,611.94
51-1158	PTIF #4779 CAPITAL IMPROVEMENT	1,527,322.82
51-1159	2020 BOND DEBT 248891000	40,780.08
51-1161	2020 BOND DEBT RES 248891001	103,600.44
51-1163	2015 BOND SERIES 240217000	.01
51-1180	2021 BOND DEBT #221884000	162,401.40
51-1181	2021 BOND SINK A #221884001	3,451.60
51-1182	2021 BOND SINK B #221884002	59,985.28
51-1183	2021 COI #221884003	6.56
51-1192	2022 PROJECT FUND 247852001	443,409.50
51-1193	2022 BOND FUND 247852000	127,464.75
51-1194	2022 BOND FUND 247852002	12,224.05
51-1311	CUSTOMER ACCOUNTS RECEIVABLE	192,418.42
51-1511	INVENTORY	240,225.13
51-1561	PREPAID INSURANCE	30,598.44
51-1610	CONSTRUCTION IN PROGRESS	( .02)
51-1611	LAND	682,813.32
51-1621	BUILDINGS	3,304,822.34
51-1631	WELLS AND STORAGE FACILITIES	11,532,642.06
51-1632	SUPPLY TRANSMISSION LINE	12,669,649.40
51-1633	METERS AND HYDRANTS	1,544,049.65
51-1640	INVESTMENT COMPANY	3,354,986.92
51-1641	OFFICE FURNITURE AND EQUIPMENT	82,900.59
51-1642	ACCUMULATED DEPRECIATION	( 11,523,993.07)
51-1651	MACHINERY & EQUIPMENT	808,962.88
51-1661	VEHICLES	84,183.91
51-1800	DEFERRED OUTFLOW PENSION	259,829.00
51-1802	DEFERRED OUTFLOW REFUNDING 16	21,718.11
51-1804	DEFERRED OUTFLOW REFUNDING 21	518,723.78

TOTAL ASSETS

28,953,615.43

LIABILITIES AND EQUITY

WHITE CITY WATER (DISTRICT)  
BALANCE SHEET  
MARCH 31, 2025

FUND 51

LIABILITIES

51-2131	ACCOUNTS PAYABLE	(	237.35)	
51-2211	ACCRUED PAYROLL PAYABLE	(	6,473.15)	
51-2221	FEDERAL TAX PAYABLE	(	16,311.40)	
51-2222	STATES PAYROLL TAXES PAYABLE	(	1,605.42)	
51-2223	RETIREMENT PAYABLE	(	4,759.83)	
51-2224	INSURANCE PAYABLE	(	18,578.18)	
51-2225	WORKERS COMP PAYABLE		2,126.88	
51-2228	MISC DEDUCTIONS		649.99	
51-2300	NET PENSION LIABILITY		114,131.00	
51-2503	CURRENT BOND MATURITIES 2020		176,000.00	
51-2504	CURRENT BOND MATURITIES 2021 B		205,000.00	
51-2507	CURRENT BOND MATURITIES 2021 A		450,000.00	
51-2508	CURRENT BOND MATURITIES 2022		125,000.00	
51-2510	ST COMPENSATED ABSENCES		18,545.84	
51-2551	ACCRUED INTEREST PAYABLE		258,083.00	
51-2630	LT COMPENSATED ABSENCES		89,852.88	
51-2649	2022 BOND PAYABLES		7,755,000.00	
51-2656	2020 BOND PAYABLES		1,756,000.00	
51-2657	2021 BOND PAYABLES B		6,910,000.00	
51-2664	2015 PREMIUM ON REFUNDING		404,486.00	
51-2668	2022 PREMIUM ON REFUNDING		245,478.20	
51-2795	DEFERRED INFLOWS PENSION		1,221.00	
TOTAL LIABILITIES				18,463,609.46

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
51-2999	RETAINED EARNINGS-BEGIN OF YR		11,075,040.50	
	REVENUE OVER EXPENDITURES - YTD	(	585,034.53)	
BALANCE - CURRENT DATE			10,490,005.97	
TOTAL FUND EQUITY				10,490,005.97
TOTAL LIABILITIES AND EQUITY				28,953,615.43

WHITE CITY WATER (DISTRICT)  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2025

		FUND 51				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>						
51-3710	METERED SALES - RES CUSTOMERS	285,627.41	861,628.56	4,612,500.00	3,750,871.44	18.7
51-3715	OTHER WATER REVENUES	2,249.09	2,249.09	2,500.00	250.91	90.0
51-3720	METERED SALES - COMMERCIAL	3,576.18	10,732.64	92,250.00	81,517.36	11.6
51-3780	LATE CHARGES	2,640.00	8,017.50	40,000.00	31,982.50	20.0
51-3810	MISCELLANEOUS REVENUE	4,970.82	6,700.82	10,774.00	4,073.18	62.2
51-3900	INTEREST & DIVIDEND INCOME	18,195.46	53,468.45	50,000.00	( 3,468.45)	106.9
TOTAL FUND REVENUE		317,258.96	942,797.06	4,808,024.00	3,865,226.94	19.6

WHITE CITY WATER (DISTRICT)  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2025

FUND 51

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
51-5100-110 SALARIES & WAGES - EMPLOYEES	26,005.37	77,749.80	581,719.00	503,969.20	13.4
51-5100-111 OVERTIME/ON-CALL	6.00	6.00	1,000.00	994.00	.6
51-5100-115 COMPENSATION - TRUSTEES	2,083.35	4,891.70	42,000.00	37,108.30	11.7
51-5100-130 BENEFITS	11,198.92	27,059.74	295,062.00	268,002.26	9.2
51-5100-210 DUES & MEMBERSHIPS	1,256.04	2,322.68	31,942.00	29,619.32	7.3
51-5100-231 TRAVEL EXPENSES	3,381.96	3,381.96	23,000.00	19,618.04	14.7
51-5100-240 OFFICE SUPPLIES	770.25	1,103.23	10,500.00	9,396.77	10.5
51-5100-245 POSTAGE / PRINTING	3,478.92	14,996.75	50,550.00	35,553.25	29.7
51-5100-250 EQUIP. MAINT. CONTRACTS	3,370.26	10,249.62	52,910.00	42,660.38	19.4
51-5100-270 UTILITIES	3,078.58	8,131.06	38,040.00	29,908.94	21.4
51-5100-300 BAD DEBT EXPENSE	14.63	72.34	.00	72.34	.0
51-5100-310 MISC. PROFESSIONAL SERVICES	3,993.74	27,192.02	137,000.00	109,807.98	19.9
51-5100-311 ACCOUNTING	3,650.00	9,200.00	43,500.00	34,300.00	21.2
51-5100-330 TRAINING REGISTRATIONS	507.70	507.70	14,810.00	14,302.30	3.4
51-5100-510 INSURANCE - GENERAL LIABILITY	.00	305.00	65,000.00	64,695.00	.5
51-5100-530 INTEREST EXPENSES	.00	1,089,699.95	1,056,078.00	33,621.95	103.2
51-5100-610 BANK / TRUSTEE FEES	.00	73.39	27,000.00	27,073.39	.3
51-5100-620 EQUIPMENT REPLACEMENT	.00	2,566.41	.00	2,566.41	.0
51-5100-622 LITIGATION	.00	.00	3,000.00	3,000.00	.0
51-5100-625 MISC. EXPENSES	196.25	196.25	8,400.00	8,203.75	2.3
51-5100-629 BOARD CONTINGENCY	75.55	6,943.22	14,000.00	7,056.78	49.6
51-5100-720 BUILDING IMPROVEMENTS/MAINT	486.73	1,878.53	18,488.00	16,609.47	10.2
51-5100-730 EQUIPMENT	.00	.00	3,200.00	3,200.00	.0
51-5100-740 UNIFORMS	376.18	376.18	7,750.00	7,373.82	4.9
TOTAL ADMINISTRATION	63,930.43	1,288,756.75	2,524,949.00	1,236,192.25	51.0
<u>CAPITAL PROJECTS</u>					
51-5110-751 MAINLINE REPLACEMENTS	.00	.00	580,000.00	580,000.00	.0
51-5110-765 METER REPLACEMENTS	.00	.00	200,000.00	200,000.00	.0
51-5110-770 10000 SOUTH TRANSMISSION LINE	14,458.50	14,458.50	.00	14,458.50	.0
51-5110-775 HARSTON TANK NO. 2	.00	2,686.50	.00	2,686.50	.0
TOTAL CAPITAL PROJECTS	14,458.50	17,145.00	780,000.00	762,855.00	2.2

WHITE CITY WATER (DISTRICT)  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2025

FUND 51

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATIONS</u>					
51-5160-110 SALARIES & WAGES - EMPLOYEES	27,433.84	82,301.52	257,004.00	174,702.48	32.0
51-5160-111 OVERTIME/ON-CALL	1,394.00	5,698.88	25,400.00	19,701.12	22.4
51-5160-130 BENEFITS	13,217.36	32,612.18	159,771.00	127,158.82	20.4
51-5160-210 DUES & MEMBERSHIPS	660.35	660.35	2,120.00	1,459.65	31.2
51-5160-230 VEHICLE MAINTENANCE	1,003.78	2,231.86	34,880.00	32,648.14	6.4
51-5160-231 TRAVEL EXPENSES	.00	450.00	3,000.00	2,550.00	15.0
51-5160-250 REPAIRS & MAINTENANCE SUPPLY	24,353.75	54,331.83	463,200.00	408,868.17	11.7
51-5160-270 UTILITIES	25,313.83	38,561.10	441,520.00	402,958.90	8.7
51-5160-310 SCADA/WELL MAINTENANCE	.00	.00	21,000.00	21,000.00	.0
51-5160-330 TRAINING & REGISTRATIONS	.00	.00	2,680.00	2,680.00	.0
51-5160-620 WATER SAMPLING/TESTING	1,642.19	2,832.19	50,000.00	47,167.81	5.7
51-5160-640 EQUIPMENT REPLACEMENT	.00	2,158.87	.00	( 2,158.87)	.0
51-5160-740 EQUIPMENT	91.06	91.06	42,500.00	42,408.94	.2
TOTAL OPERATIONS	95,110.16	221,929.84	1,503,075.00	1,281,145.16	14.8
TOTAL FUND EXPENDITURES	173,499.09	1,527,831.59	4,808,024.00	3,280,192.41	31.8
NET REVENUE OVER EXPENDITURES	143,759.87	( 585,034.53)	.00	585,034.53	.0

Journal	Payee or Description	Date	Check Number	Amount
CD1	XPRESS BILL PAY MONTHLY BILLING --	03/31/2025	1	2,358.75
CD1	CASELLE MONTHLY BILLING --	03/31/2025	3	1,438.00
CD1	FEDERAL EFT TAX DEPOSIT -- PAYROLL	03/31/2025	5	4,204.87
CD1	URS ACH RETIREMENT DEPOSIT -- PAYROLL	03/31/2025	7	4,770.80
CD1	IT NOW MONTHLY BILLING --	03/31/2025	9	1,620.65
CD1	FEDERAL EFT TAX DEPOSIT -- PAYROLL	03/31/2025	11	4,218.41
CD1	URS ACH RETIREMENT DEPOSIT -- PAYROLL	03/31/2025	13	4,811.70
CD1	PAYMENT TECH	03/31/2025	16	789.99
CDA	AMERICAN WATERWORKS ASSN	03/06/2025	30471	431.00
CDA	ASHLEE WETTSTEIN	03/06/2025	30472	38.04
CDA	CERTIFIED FIRE & SECURITY	03/06/2025	30473	100.00
CDA	CHEMTECH/FORD LABORATORIES	03/06/2025	30474	315.00
CDA	COMCAST CABLE	03/06/2025	30475	132.61
CDA	DON LUCAS	03/06/2025	30476	552.07
CDA	DS ACCOUNTING SERVICES LLC	03/06/2025	30477	3,650.00
CDA	HOME DEPOT CREDIT SERVICES	03/06/2025	30478	257.13
CDA	IMMENSE IMPACT, LLC	03/06/2025	30479	715.00
CDA	JAMES ORTON	03/06/2025	30480	116.23
CDA	JOHANSEN, ROBERT	03/06/2025	30481	1,869.71
CDA	LINDA PAGE	03/06/2025	30482	40.43
CDA	MATRIX EXCAVATION, INC.	03/06/2025	30483	14,690.10
CDA	ODP BUSINESS SOLUTIONS, LLC	03/06/2025	30484	586.75
CDA	RDX, LLC	03/06/2025	30485	462.00
CDA	ROCKY MOUNTAIN POWER	03/06/2025	30486	1,304.46
CDA	THOMSON REUTERS -- WEST	03/06/2025	30487	327.60
CDA	US BANK	03/06/2025	30488	2,662.64
CDA	UTAH STATE TREASURERS OFFICE	03/06/2025	30489	63,248.96
CDA	WASTE MANAGEMENT OF UTAH, INC	03/06/2025	30490	225.59
CDA	WILDER BACKFLOW TESTING	03/06/2025	30491	157.81
CDA	WINGER, DAVID	03/06/2025	30492	91.06
CDA	BLUE STAKES OF UTAH 811	03/13/2025	30493	66.25
CDA	CHEMTECH/FORD LABORATORIES	03/13/2025	30494	210.00
CDA	EUROFINS EATON ANALYTICAL LLC	03/13/2025	30495	1,110.00
CDA	FREEDOM MAILING SERVICE	03/13/2025	30496	2,375.98
CDA	JOHNSON, RYAN R	03/13/2025	30497	272.00
CDA	JORDAN VALLEY WATER CONS. DIST	03/13/2025	30498	50.00
CDA	MATRIX EXCAVATION, INC.	03/13/2025	30499	1,095.00
CDA	ORS -- CHILD SUPPORT SERVICES	03/13/2025	30500	110.77
CDA	ROCKY MOUNTAIN POWER	03/13/2025	30501	23,724.03
CDA	SANDY CITY CORPORATION	03/13/2025	30502	14.98
CDA	STATE OF UTAH FUEL NETWORK	03/13/2025	30503	853.84
CDA	SUNRISE ENGINEERING	03/13/2025	30504	14,458.50
CDA	UPPER CASE PRINTING, INC.	03/13/2025	30505	999.94
CDA	UT CORRECTIONAL INDUSTRIES	03/13/2025	30506	306.82
CDA	COMCAST CABLE	03/20/2025	30507	1,168.23
CDA	ENBRIDGE	03/20/2025	30508	410.38
CDA	FEDEX OFFICE	03/20/2025	30509	13.99
CDA	MOUNTAINLAND SUPPLY DEPT	03/20/2025	30510	2,316.77
CDP	Dean-Kimball, Susan A	03/28/2025	30511	270.65
CDA	AMERICAN WATERWORKS ASSN	03/27/2025	30512	276.00
CDA	ANDREW KORPI	03/27/2025	30513	66.68
CDA	CAMERON KENNEY	03/27/2025	30514	15.69
CDA	CAVACO LLC	03/27/2025	30515	14.77
CDA	CECIL BLACKWOOD C/O KAREN BLACKWOOD	03/27/2025	30516	26.07
CDA	CHARLES E PRICE	03/27/2025	30517	80.56
CDA	GREATAMERICA FINANCIAL SERVICES CORPORAT	03/27/2025	30518	211.61
CDA	JANGHOLI JANSOKR	03/27/2025	30519	56.00
CDA	JEFF GATELEY	03/27/2025	30520	82.55

Journal	Payee or Description	Date	Check Number	Amount
CDA	JOHANSEN, ROBERT	03/27/2025	30521	681.00
CDA	JOSEPH POST	03/27/2025	30522	65.09
CDA	JUDY ALLEN YODER	03/27/2025	30523	70.58
CDA	MATRIX EXCAVATION, INC.	03/27/2025	30524	5,244.00
CDA	ORS -- CHILD SUPPORT SERVICES	03/27/2025	30525	110.77
CDA	PEHP - LTD PROGRAM	03/27/2025	30526	357.10
CDA	PEHP GROUP INSURANCE	03/27/2025	30527	369.40
CDA	PEHP INSURANCE -- HEALTH & DENTAL	03/27/2025	30528	16,940.91
CDA	PENELOPE HEBREW	03/27/2025	30529	41.94
CDA	SCOTT GAUVIN	03/27/2025	30530	80.56
CDA	SHRED UTAH, INC.	03/27/2025	30531	130.00
CDA	TRUE, GARRY	03/27/2025	30532	559.25
CDA	U.S. BANK NATL ASSOC.	03/27/2025	30533	131,264.55
CDA	UT CORRECTIONAL INDUSTRIES	03/27/2025	30534	69.36
CDA	UTAH STATE TAX COMMISSION	03/27/2025	30535	3,179.00
CDA	UTAH WATER USERS ASSOCIATION	03/27/2025	30536	200.00
CDA	VERIZON WIRELESS	03/27/2025	30537	1,141.84
CDP	DIRECT DEPOSIT TOTAL	03/14/2025	92201	22,148.63
CDP	DIRECT DEPOSIT TOTAL	03/28/2025	92202	19,646.88
CDP	Ashton, Paul H - DIR DEP	03/14/2025	3092501	.00
CDP	Bowles, Daniel S. - DIR DEP	03/14/2025	3092502	.00
CDP	Cardenaz, Phillip S. - DIR DEP	03/14/2025	3092503	.00
CDP	Cutler, Cody - DIR DEP	03/14/2025	3092504	.00
CDP	Flint, Paulina - DIR DEP	03/14/2025	3092505	.00
CDP	GUZMAN, MISHHELL - DIR DEP	03/14/2025	3092506	.00
CDP	Johansen, Robert - DIR DEP	03/14/2025	3092507	.00
CDP	Johnson, Ryan R. - DIR DEP	03/14/2025	3092508	.00
CDP	Lucas, James B. - DIR DEP	03/14/2025	3092509	.00
CDP	Peterson, Ian - DIR DEP	03/14/2025	3092510	.00
CDP	Seiger-Webster, Christy M - DIR DEP	03/14/2025	3092511	.00
CDP	Teran, Madison - DIR DEP	03/14/2025	3092512	.00
CDP	True, Garry - DIR DEP	03/14/2025	3092513	.00
CDP	Winger, David S. - DIR DEP	03/14/2025	3092514	.00
CDP	Ashton, Paul H - DIR DEP	03/28/2025	3232501	.00
CDP	Bowles, Daniel S. - DIR DEP	03/28/2025	3232502	.00
CDP	Cardenaz, Phillip S. - DIR DEP	03/28/2025	3232503	.00
CDP	GUZMAN, MISHHELL - DIR DEP	03/28/2025	3232504	.00
CDP	Johnson, Ryan R. - DIR DEP	03/28/2025	3232505	.00
CDP	Lucas, James B. - DIR DEP	03/28/2025	3232506	.00
CDP	Peterson, Ian - DIR DEP	03/28/2025	3232507	.00
CDP	Teran, Madison - DIR DEP	03/28/2025	3232508	.00
CDP	Winger, David S. - DIR DEP	03/28/2025	3232509	.00
Grand Totals:				369,146.28



## Report Criteria:

Includes the following check types:

Manual, Payroll, Supplemental, Termination, Void

Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Description	GL Account	Amount	D
03/23/2025	PC	03/28/2025	30511	Dean-Kimball, Susan A	22		51-1111	270.65-	
03/09/2025	PC	03/14/2025	3092501	Ashton, Paul H	86		51-1111	3,765.01-	D
03/09/2025	PC	03/14/2025	3092502	Bowles, Daniel S.	30		51-1111	2,289.19-	D
03/09/2025	PC	03/14/2025	3092503	Cardenaz, Phillip S.	40		51-1111	1,933.48-	D
03/09/2025	PC	03/14/2025	3092504	Cutler, Cody	150		51-1111	410.63-	D
03/09/2025	PC	03/14/2025	3092505	Flint, Paulina	80		51-1111	403.20-	D
03/09/2025	PC	03/14/2025	3092506	GUZMAN,MISHELL	43		51-1111	1,480.01-	D
03/09/2025	PC	03/14/2025	3092507	Johansen, Robert	130		51-1111	378.20-	D
03/09/2025	PC	03/14/2025	3092508	Johnson, Ryan R.	47		51-1111	3,168.79-	D
03/09/2025	PC	03/14/2025	3092509	Lucas, James B.	52		51-1111	2,756.87-	D
03/09/2025	PC	03/14/2025	3092510	Peterson, Ian	54		51-1111	1,456.92-	D
03/09/2025	PC	03/14/2025	3092511	Seiger-Webster, Christy M	140		51-1111	410.63-	D
03/09/2025	PC	03/14/2025	3092512	Teran, Madison	48		51-1111	1,486.75-	D
03/09/2025	PC	03/14/2025	3092513	True, Garry	120		51-1111	405.63-	D
03/09/2025	PC	03/14/2025	3092514	Winger, David S.	70		51-1111	1,803.32-	D
03/23/2025	PC	03/28/2025	3232501	Ashton, Paul H	86		51-1111	3,760.68-	D
03/23/2025	PC	03/28/2025	3232502	Bowles, Daniel S.	30		51-1111	1,937.19-	D
03/23/2025	PC	03/28/2025	3232503	Cardenaz, Phillip S.	40		51-1111	1,933.48-	D
03/23/2025	PC	03/28/2025	3232504	GUZMAN,MISHELL	43		51-1111	1,494.11-	D
03/23/2025	PC	03/28/2025	3232505	Johnson, Ryan R.	47		51-1111	2,518.80-	D
03/23/2025	PC	03/28/2025	3232506	Lucas, James B.	52		51-1111	2,756.87-	D
03/23/2025	PC	03/28/2025	3232507	Peterson, Ian	54		51-1111	1,456.92-	D
03/23/2025	PC	03/28/2025	3232508	Teran, Madison	48		51-1111	1,590.51-	D
03/23/2025	PC	03/28/2025	3232509	Winger, David S.	70		51-1111	2,198.32-	D
04/06/2025	PC	04/11/2025	4062501	Ashton, Paul H	86		51-1111	3,687.23-	D
04/06/2025	PC	04/11/2025	4062502	Bowles, Daniel S.	30		51-1111	1,937.19-	D
04/06/2025	PC	04/11/2025	4062503	Cardenaz, Phillip S.	40		51-1111	1,933.49-	D
04/06/2025	PC	04/11/2025	4062504	Cutler, Cody	150		51-1111	410.63-	D
04/06/2025	PC	04/11/2025	4062505	Flint, Paulina	80		51-1111	403.20-	D
04/06/2025	PC	04/11/2025	4062506	GUZMAN,MISHELL	43		51-1111	1,465.91-	D
04/06/2025	PC	04/11/2025	4062507	Johansen, Robert	130		51-1111	378.20-	D
04/06/2025	PC	04/11/2025	4062508	Johnson, Ryan R.	47		51-1111	3,168.79-	D
04/06/2025	PC	04/11/2025	4062509	Lucas, James B.	52		51-1111	2,756.87-	D
04/06/2025	PC	04/11/2025	4062510	Peterson, Ian	54		51-1111	1,456.92-	D
04/06/2025	PC	04/11/2025	4062511	Seiger-Webster, Christy M	140		51-1111	410.63-	D
04/06/2025	PC	04/11/2025	4062512	Teran, Madison	48		51-1111	356.06-	D
04/06/2025	PC	04/11/2025	4062513	True, Garry	120		51-1111	405.63-	D
04/06/2025	PC	04/11/2025	4062514	Winger, David S.	70		51-1111	2,103.66-	D
Grand Totals:								62,940.57-	

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Signature Lines

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

Report Criteria:

Includes the following check types:

Manual, Payroll, Supplemental, Termination, Void

Includes unprinted checks

RESOLUTION NO. 2025-04-01

A RESOLUTION AMENDING CHAPTER 1 OF THE POLICY AND PROCEDURE MANUAL OF THE WHITE CITY WATER IMPROVEMENT DISTRICT REGARDING TRUSTEE COMPENSATION PURSUANT TO S.B. 50 PASSED BY THE 2025 UTAH LEGISLATURE AND SIGNED BY THE GOVERNOR .

WHEREAS, the White City Water Improvement District ("WCWID") pays a annual stipend to the elected members of its Board of Trustees in order to encourage eligible residents of WCWID to serve in that capacity, and

WHEREAS, compensation for the members of the Board of Trustees is governed by Chapter 1 of WCWID's policy and procedure manual ("Manual"), and

WHEREAS, the Manual has tied the compensation/stipend to the amount per trustee authorized by Utah Code §17b-1-307 (2024), which amount was \$5,000 per year, and

WHEREAS, the Utah Legislature during its 2025 Session passed S.B. 50 which amended Utah Code §17b-1-307 to remove the \$5,000 per year limitation due to inflation and other factors, and

WHEREAS, passage of S.B. 50 necessitates amendment of WCWID's Manual regarding Trustee Compensation, and

WHEREAS, pursuant to S.B. 50, a public hearing was duly noticed and held on April 16, 2025, at 6:00 p.m. to discuss Trustee Compensation, and

WHEREAS, it is in the best interest of WCWID and its residents to continue to pay its elected Trustees an annual stipend equal to at least the amount previously authorized by Section 17b-1-307 prior to passage of S.B 50, and

WHEREAS, the \$5,000 stipend which was originally authorized by statute in 2007 has been significantly devalued due to inflation, and

WHEREAS, the equivalent amount of compensation to equal the previous authorized \$5,000 is now in excess of \$7,500.

NOW THEREFORE, IT IS HEREBY RESOLVED by the Board of Trustees of the White City Water Improvement District, Salt Lake County, Utah, meeting on the 16th day of April, 2025, that effective May 7, 2025, Section 1.3, Trustee Compensation, of the Policy and Procedure Manual of the White City Water Improvement District is amended as follows:

**1.3 TRUSTEE COMPENSATION AND REIMBURSEMENT OF ACTUAL COSTS**

**1.3.1 Compensation.** Effective May 7, 2025 until otherwise changed by the Board following a public hearing, Trustee compensation shall be as set forth in this section.

- (a) Stipend of \$7,500 per year. Such salary is to be paid the individual trustees either annually, quarterly or monthly depending upon the written election of said trustee delivered to the General Manager prior to disbursement of the funds. If a trustee receives salary for a year, quarter or month and fails to serve for the that period of time, either due to illness, resignation or removal, the trustee shall pay back the

District the pro-rata amount of money received for which service was not rendered. Unless otherwise agreed to by the Trustee and Finance Director, payments of the stipend will be made at the same time as first pay period of the year, quarter or month.

- (b) Per Diem Compensation, in an amount to be determined annually by the State Division of Finance for advisory board, councils, or state committees, for attendance at up to 12 meetings or activities per year related to District business. Attendance at the subject meetings or activities shall, where feasible, be previously approved by the Board.
- (c) If approved and budgeted for by the board of trustees, a member of the board of trustees, by timely notice to the General Manager, may participate in a group insurance plan provided to employees of the district on the same basis as employees of the district.

**1.3.2 Reimbursement of Costs.** In addition to receiving the compensation authorized in 1.3.1, the District shall reimburse the Trustees for actual and necessary traveling and other expenses incurred in the performance of their duties. Expenses incurred by Trustees in the performance of their duties shall include, but not be limited to, meals, lodging, and travel to and from meetings, such as meetings of the Utah Association of Special Districts, when authorized by the Board. Reimbursement will be paid after all necessary invoices, bills, receipts or other acceptable documentation are tended to the General Manager. Transportation shall be reimbursed for actual costs if a rental vehicle or airline ticket is used or if a privately owned vehicle is used at the mileage rate recognized by the Internal Revenue Service for time period in question. A District credit card may also be used instead of reimbursement for those types of expenditures previously approved by the Board or General Manager, as authorized by the policies and procedures of the District. To the extent, trustees are being paid per diem under Section 1.3.1(b), they shall not be reimbursed for actual costs except to the extent to which such costs exceed the per diem amounts set forth, in which event the trustees can seek full reimbursement instead of the per diem amounts.

Approved this \_\_\_\_ day of April, 2025/

\_\_\_\_\_  
Paulina F Flint, Chair

ATTEST:

\_\_\_\_\_  
Clerk